TAMIL NADU PUBLIC SERVICE COMMISSION

Notification No.1A/2024   **Date: 11.09.2024**

Combined Civil Services Examination - IV (Group IV Services)

ADDENDUM

As per para 3.2.of the Notification No.1/2024, dated 30.01.2024, the following posts having similar eligibility conditions are included.

1. Posts and Vacancies:

S. No.	Name of the Post	Post code	Name of the Organization	Number of vacancies *	Level of pay
1	Junior Assistant	3521	Tamil Nadu Small Industries Development Corporation Ltd.,	25	Level 8 EPF
2		3496	Tamil Nadu Forest Plantation Corporation Ltd.,	5	
3		3503	Tamil Nadu Sugar Corporation Ltd.,	2	
4		3514	Tamil Nadu Fisheries Development Corporation Ltd.,	9	
5		3518	Tamil Nadu Transport Development Finance Corporation Ltd.,	14	
6		3516	The Tamil Nadu Handicrafts Development Corporation Ltd.,	8	
7		3512	Tamil Nadu Adi Dravidar Housing and Development Corporation Ltd.,	5	
8		3520	Tamil Nadu Power Finance and Infrastructure Development Corporation Ltd.,	4	
9		3506	Sports Development Authority of Tamil Nadu	21	Level 8 CPS
10		3213	Tamil Nadu Urban Habitat Development Board	25	
11		3229	Tamil Nadu Housing Board	10	
12	Typist	3508	Tamil Nadu State Election Commission	3	
13		3509	Tamil Nadu Warehousing Corporation	3	Level 8 EPS

14	Typist	3515	Tamil Nadu Fisheries Development Corporation Ltd.,	8	Level 8 EPF
15	Steno Typist Grade-III	3507	Sports Development Authority of Tamil Nadu	5	Level 10 CPS
16		3517	Tamil Nadu Handicrafts Development Corporation Ltd.,	1	Level 10 EPF
17	Steno Typist	3497	Tamil Nadu Forest Plantation Corporation Ltd.,	1	
18		3504	Tamil Nadu Sugar Corporation Ltd.,	2	
19		3513	Tamil Nadu Adi Dravidar Housing and Development Corporation Ltd.,	4	
20		3510	Tamil Nadu Warehousing Corporation	1	Level 10 EPS
21		3501	Tamil Nadu Medical Services Corporation Ltd.,	1	Level 8 EPF
22	Cashier	3499		1	
23	Assistant	3500		3	
24	Junior Accounts Assistant	3502	Tamil Nadu Police Housing Corporation Ltd.,	8	
25	Forest Guard	3494	Tamil Nadu Forest Plantation Corporation Ltd.,	30	Level 5 EPF
26	Forest Watcher	3495		40	Level 3 EPF
27	Bill Collector	3214	Tamil Nadu Urban Habitat Development Board	47	Level 3 CPS
28	Assistant Salesman / Assistant Saleswoman [@]	3498	Tamil Nadu Handloom Weavers Co-operative Society Ltd.,	194	Rs.4140-10000 EPF
Total				**480**	

* Vacancies for reservation for meritorious sportspersons, are deducted wherever applicable.

@ The selected candidates for the post of Assistant Salesman / Assistant Saleswoman (Post code: 3498) should be ready to be posted anywhere in India. The other State (outside Tamil Nadu) Showroom's vacancies would be filled on priority basis and the candidates should work there for a minimum period of 5 years

Abbreviations:

- CPS - Contributory Pension Scheme
- EPF - Employees' Provident Fund
- EPS - Employees' Pension Scheme

2. Age limit (as on 01.07.2024)

2.1. The candidates should have completed the age of 18 years for all the post except for the posts of Forest Guard and Forest Watcher. For the posts of Forest Guard and Forest Watcher the candidates should have completed the age of 21 years.

2.2. Others (Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs)

S. No.	Name of the Post	Post code	Maximum Age (Should not have completed)	Age Concession		
				Persons with Benchmark Disability	Ex-Servicemen	Destitute Widow
1	Junior Assistant	3521				
2		3496				
3		3506				
4		3514				
5		3512				
6		3229				
7	Typist	3508				
8		3515				37
9	Steno Typist Grade III	3507				
10	Steno Typist	3497				
11		3501				
12		3513				
13	Assistant Salesman / Assistant Saleswoman	3498	32	42	50	
14	Bill Collector	3214				
15	Junior Assistant	3213				
16		3516				
17		3503				
18		3518				
19		3520				
20	Typist	3509				No Maximum Age Limit
21	Steno Typist Grade III	3517				
22	Steno Typist	3510				
23		3504				
24	Cashier	3499				
25	Assistant	3500				
26	Junior Accounts Assistant	3502				
27	Forest Guard	3494	32	NA	32*	32
28	Forest Watcher	3495				

* For the posts of Forest Guard (Post Code: 3494) and Forest Watcher (Post Code: 3495) a person who has been discharged from any of the Defence services namely, the Army, the Navy, or the Air Force shall be eligible for appointment, if after deducting the period of his services in such service, he has not completed the age of 32 years.

NA - Not Applicable, since persons with benchmark disability are not eligible to apply for this post

2.3. BC (OBCM)s, BCMs, MBCs/DCs, SCs, SC(A)s and STs:

S. No	Name of the Post	Post code	Maximum Age (Should not have completed)	Age Concession		
				Persons with Benchmark Disability	Ex-Servicemen	Destitute Widow
1	Junior Assistant	3521	BC (OBCM)s, BCMs and MBCs/DCs - 34 SCs, SC(A)s and STs - 37	BC (OBCM)s, BCMs, MBCs/DCs - 44 SCs, SC(A)s and STs - 47	55	37
2		3496				
3		3506				
4		3514 [#]				
5		3512				
6		3229				
7	Typist	3508				
8		3515				
9	Steno Typist Grade III	3507				
10	Steno Typist	3497				
11		3501				
12		3513				
13	Assistant Salesman / Assistant Saleswoman	3498				
14	Bill Collector	3214				
15	Junior Assistant	3213	No Maximum Age Limit			
16		3516				
17		3503				
18		3518				
19		3520				
20	Typist	3509				
21	Steno Typist Grade III	3517				
22	Steno Typist	3510				
23		3504				
24	Cashier	3499				
25	Assistant	3500				
26	Junior Accounts Assistant	3502				
27	Forest Guard	3494	37	NA	37*	37
28	Forest Watcher	3495				

* For the posts of Forest Guard (Post Code: 3494) and Forest Watcher (Post Code: 3495) a person who has been discharged from any of the Defence services namely, the Army, the Navy, or the Air Force shall be eligible for appointment, if after deducting the period of his services in such service, he has not completed the age of 37 years.

\# For the candidates possessing Minimum General Educational Qualification

Abbreviations:

BC(OBCM)   - Backward Classes (Other than Backward Class Muslims)
BCM   - Backward Class Muslims
MBC / DC   - Most Backward Classes / Denotified Communities
SC   - Scheduled Castes
SC(A)   - Scheduled Castes (Arunthathiyars)
ST   - Scheduled Tribes
NA   - Not Applicable, since persons with benchmark disability are not eligible to apply for this post

2.4. No maximum age limit for applicants belonging to BC (OBCM)s, BCMs, MBCs/DCs, SCs, SC(A)s, STs and Destitute Widows of all communities who possess a General Educational Qualification which is higher than the Minimum General Educational Qualification (i.e., who have passed HSC or its equivalent / Degree) except for the posts of Forest Guard (Post Code:3494) and Forest Watcher (Post Code: 3495).

2.5. A candidate who claims to have been discharged from the Army or Navy or Air Force needs to upload / produce either a properly authenticated extract from his Discharge Certificate (viz., a Bonafide Certificate) issued by the Ex-Servicemen's Welfare Board in the format as given in Annexure II of Notification No.1/2024, dated 30.01.2024 or the Pension Pay Order. Instructions given about the maximum age limit under Para 5B of the "Instructions to Applicants" and Para 1.6 of the Annexure II of Notification No.01/2024, dated 30.01.2024 will not apply to the posts of Forest Guard (Post Code: 3494) and Forest Watcher (Post Code: 3495).

3. Educational and Technical Qualification:

S. No	Name of the Post	Post Code	Qualification
1	Junior Assistant	3521	Must possess Minimum General Educational Qualification viz., Must have passed SSLC Public Examination or its equivalent with eligibility for admission to Higher Secondary Courses of Studies or to College Courses of Studies
2		3506	
3		3496	Minimum General Educational Qualification
4		3213	A Pass in 12th Standard
5		3503	Graduate in any discipline
6		3514	1. Should possess Minimum General Educational Qualification or pass in S.S.L.C or a degree in Science or Arts or Commerce 2. Preference shall given to those who possess additional qualification in Typewriting (English Higher and Tamil Lower)
7		3518	Bachelor's Degree in Commerce
8		3516	1. Should have passed plus two examination 2. Type writing English - Higher 3. Type writing Tamil - Higher 4. A pass in the Certificate Course in Computer on Office Automation awarded by the Technical Education Department of the Government of Tamil Nadu **Note:** Candidates who possess a Degree (or) Diploma in Computer Science (or) Computer Engineering (or) Computer Application (or) Information Technology (or) Software Engineering (or) Computing (or) Computer Information System (or) Computer Design approved by the University Grants Commission / All India Council for Technical Education / Directorate of Technical Education (or) an equivalent body shall not be required to acquire the Certificate Course in Computer on Office Automation
9		3512	SSLC Pass (10th Pass)
10		3520	B.Com., Degree from recognised University
11		3229	Must possess the Minimum General Educational Qualification

12	Typist	3508	1. Must possess Minimum General Educational Qualification
			2. Must have passed the Government Technical Examination in Typewriting;
			    a. by Higher / Senior Grade in Tamil and English (or)
			    b. by Higher / Senior Grade in Tamil and Lower / Junior Grade in English (or)
			    c. by Higher / Senior Grade in English and Lower / Junior Grade in Tamil
			3. A pass in Certificate Course in Computer on Office Automation conducted by the Technical Education Department, Government of

			Tamil Nadu
			Note: Candidates who possess a Degree (or) Diploma in Computer Science (or) Computer Engineering (or) Computer Application (or) Information Technology (or) Software Engineering (or) Computing (or) Computer Information System (or) Computer Design approved by the University Grants Commission / All India Council for Technical Education / Directorate of Technical Education (or) an equivalent body shall not be required to acquire the Certificate Course in Computer on Office Automation. Candidates who do not possess Certificate Course in Computer on Office Automation conducted by the Technical Education Department, Government of Tamil Nadu may also apply. If selected, they should acquire such qualification within the period of their probation or within two years from the date of appointment to the post, as the case may be.
13		3509	1. A pass in Higher Secondary Examination and 2. Pass in Higher Grade - Examination in Typewriting (English and Tamil)
14		3515	1. Should possess Minimum General Educational Qualification or pass in S.S.L.C 2. Should have passed the Government Technical Examination in Typewriting English by Higher Grade and Typewriting Tamil by the Lower Grade

15	Steno Typist Grade III	3507	1. Must possess Minimum General Educational Qualification
			2. Must have passed the Government Technical Examination both in Type writing and in Shorthand
			    a. by Higher / Senior Grade in Tamil and English (or)
			    b. by Higher / Senior Grade in Tamil and Lower / Junior Grade in English (or)
			    c. by Higher / Senior Grade in English and Lower / Junior Grade in Tamil
			3. A pass in Certificate Course in Computer on Office Automation conducted by the Technical Education Department, Government of Tamil Nadu.
			Note: Candidates who possess a Degree (or) Diploma in Computer Science (or) Computer Engineering (or) Computer Application (or) Information Technology (or) Software Engineering (or) Computing (or) Computer Information System (or) Computer Design approved by the University Grants Commission / All India Council for Technical Education / Directorate of Technical Education (or) an equivalent body shall not be required to acquire the Certificate Course in Computer on Office Automation
			
			Candidates who do not possess Certificate Course in Computer on Office Automation conducted by the Technical Education Department, Government of Tamil Nadu may also apply. If selected, they should acquire such qualification within the period of their probation or within two years from the date of appointment to the post, as the case may be

16		3517	1. Should have passed plus two examination 2. Type writing English - Higher, Type writing Tamil - Higher, 3. Shorthand English and Tamil (Higher)
17	Steno Typist	3497	1. SSLC (Graduate Preferable) 2. Shorthand English - Lower grade 3. Shorthand Tamil - Lower Grade 4. Type Writing - English Higher Grade 5. Type Writing - Tamil Higher Grade

18	Steno Typist	3510	1. A pass in Higher Secondary Examination 2. A pass in Shorthand Higher grade both in English and Tamil and Typewriting Higher grade both in English and Tamil

19		3501	1. Must possess Minimum General Educational Qualification and
			2. Must have passed Government Technical Examination both in Typewriting and Shorthand -
			   a. By Higher / Senior Grade in Tamil and English (or)
			   b. By Higher / Senior Grade in Tamil and by Lower / Junior Grade in English (or)
			   c. By Higher / Senior Grade in English and by Lower / Junior Grade in Tamil
			Note: Candidates with technical qualifications referred to in item 2(b) above will be considered for recruitment only if candidates with technical qualifications referred to in item 2(a) above are not available and candidates with technical qualifications referred to in item 2(c) above will be considered for recruitment only if candidates with technical qualification referred to in items 2(a) and 2(b) above are not available

20		3504	Graduate of a recognised University with the following Technical Qualifications.
			   a. Shorthand English - Higher / Inter / Lower
			   b. Shorthand Tamil - Higher / Lower
			   c. Typewriting English - Higher
			   d. Typewriting Tamil - Higher / Lower

21		3513	1. Must possess Minimum General Educational Qualification
			2. Must have passed the Government Technical Examination both in Typewriting and in Shorthand;
			   a. by Higher / Senior Grade in Tamil and English (or)
			   b. by Higher / Senior Grade in Tamil and Lower/Junior Grade in English (or)
			   c. by Higher / Senior Grade in English and Lower/ Junior Grade in Tamil
			3. A pass in Certificate Course in Computer on Office Automation conducted by the Technical Education Department, Government of Tamil Nadu
			Note: Candidates who possess a Degree (or) Diploma in Computer Science (or) Computer Engineering (or) Computer Application (or) Information Technology (or) Software Engineering (or) Computing (or) Computer Information System (or) Computer Design approved by the University Grants Commission / All India Council for Technical Education/ Directorate of Technical Education (or) an equivalent body shall not be required to acquire the Certificate Course in Computer on Office Automation
			
			Candidates who do not possess Certificate Course in Computer on Office Automation conducted by the Technical Education Department, Government of Tamil Nadu may also apply. If selected, they should acquire such qualification within the period of their probation or within two years from the date of appointment to the post, as the case may be

22	Forest Guard	3494	A pass in Higher Secondary (plus two) with Physics, Chemistry, Biology, Zoology or Botany as one of the subjects
23	Forest Watcher	3495	Minimum General Educational Qualification i.e., 10th Standard
24	Assistant Salesman / Assistant Saleswoman	3498	Must possess Minimum General Educational Qualification
25	Bill Collector	3214	Minimum General Educational Qualification (A pass in SSLC)

26	Cashier	3499	Must possess a Degree in Commerce from a recognized University
27	Assistant	3500	
28	Junior Accounts Assistant	3502	Must possess a B.Com Degree recognised by Tamil Nadu Government or Equivalent

4. Medical and Physical Standards:

4.1. For the posts of Forest Guard (Post Code: 3494) and Forest watcher (Post Code: 3495), the candidates should possess the physical standards as mentioned in para 5.3.2 of the Notification No.01/2024.

4.2. Differently Abled persons are not eligible for the posts of Forest Guard (Post Code: 3494) and Forest Watcher (Post Code: 3495).

5. Selection Procedure:

5.1. The selection procedure for the post of Typist (Post Code: 3508), will be followed as mentioned in Para 6.1.4 of Notification No.01/2024, dated 30.01.2024.

5.2. The selection procedure for the post of Steno Typist Grade-III (Post Code: 3507), Steno Typist (Post Codes: 3501, 3504 and 3513) will be followed as mentioned in Para 6.1.3 of Notification No.01/2024, dated 30.01.2024.

Note: All other details and conditions stipulated in the Notification No.01/2024, dated 30.01.2024 will remain unchanged.

Secretary